

**A G E N D A**  
**JAMES CITY SERVICE AUTHORITY BOARD OF DIRECTORS**  
**REGULAR MEETING**  
**County Government Center Board Room**  
**101 Mounts Bay Road, Williamsburg, VA 23185**  
**May 9, 2017**  
**5:00 PM**

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**A. CALL TO ORDER**

**B. ROLL CALL**

**C. CONSENT CALENDAR**

1. Minutes Adoption - April 25, 2017 Meeting

**D. PUBLIC HEARING(S)**

**E. BOARD CONSIDERATION(S)**

**F. BOARD REQUESTS AND DIRECTIVES**

**G. GENERAL MANAGER'S UPDATE**

**H. ADJOURNMENT**

1. Adjourn until 5 p.m. on June 13, 2017 for the Regular Meeting

**ITEM SUMMARY**

DATE: 5/9/2017  
TO: The Board of Directors  
FROM: Teresa J. Fellows, Administrative Coordinator  
SUBJECT: Minutes Adoption - April 25, 2017 Meeting

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**ATTACHMENTS:**

	Description	Type
▣	042517 BOD Minutes	Minutes

**REVIEWERS:**

Department	Reviewer	Action	Date
Board Secretary	Fellows, Teresa	Approved	5/2/2017 - 1:47 PM

**MINUTES**  
**JAMES CITY SERVICE AUTHORITY BOARD OF DIRECTORS**  
**REGULAR MEETING**  
**County Government Center Board Room**  
**101 Mounts Bay Road, Williamsburg, VA 23185**  
**April 25, 2017**  
**5:00 PM**

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**A. CALL TO ORDER**

John J. McGlennon, Roberts District  
P. Sue Sadler, Vice-Chairman, Stonehouse District  
Michael J. Hipple, Powhatan District  
Kevin D. Onizuk, Chairman, Jamestown District  
Ruth M. Larson, Chairman, Berkeley District

Adam R. Kinsman, County Attorney  
Jason Purse, Assistant County Administrator  
M. Douglas Powell, General Manager of the JCSA

**B. ROLL CALL**

**C. CONSENT CALENDAR**

A motion to Approve was made by Sue Sadler and the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0  
Ayes: Hipple, McGlennon, Onizuk, Sadler, Larson

1. Minutes Adoption - April 11, 2017 Regular Meeting

**D. PUBLIC HEARING(S)**

**E. BOARD CONSIDERATION(S)**

1. FY 2018 Budget Adoption

A motion to Approve was made by John McGlennon and the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0  
Ayes: Hipple, McGlennon, Onizuk, Sadler, Larson

Mr. Powell gave a brief overview of the items included in the Agenda Packet.

As the Board did not have any questions, Mr. Powell recommended adoption of the two resolutions included in the packet.

2. Authorization to Enter Into Deferred Payment Agreement

A motion to Approve was made by Kevin Onizuk and the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, McGlennon, Onizuk, Sadler, Larson

Mr. Purse gave an overview of the memorandum and agreement included in the Agenda Packet.

As there were no questions for staff, Mr. Purse recommended approval of the resolution included in the packet.

**F. BOARD REQUESTS AND DIRECTIVES**

**G. GENERAL MANAGER'S UPDATE**

**H. ADJOURNMENT**

1. Adjourn until 5 p.m. on May 9, 2017, for the Regular Meeting

A motion to Adjourn was made by John McGlennon and the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, McGlennon, Onizuk, Sadler, Larson

At 5:56 p.m., Ms. Larson adjourned the Board.

**AGENDA ITEM NO. H.1.**

**ITEM SUMMARY**

DATE: 5/9/2017  
TO: The Board of Directors  
FROM: Teresa J. Fellows, Administrative Coordinator  
SUBJECT: Adjourn until 5 p.m. on June 13, 2017 for the Regular Meeting

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**REVIEWERS:**

Department	Reviewer	Action	Date
Board Secretary	Fellows, Teresa	Approved	5/2/2017 - 2:46 PM